

CAPA is a Chapter of



Capitalizing Purchasing Professionals

Capital Area Purchasing Association

P.O. Box 26821 | Richmond, VA 23261 | (804) 780-6185

Fin# 54-2029932 | www.capavirginia.org | info@capavirginia.org

2017 CAPA Sponsorship Registration Form

Business Meeting Sponsorship:

CAPA Business Meeting Sponsor \$100 per Meeting- Limited to 1 Sponsor Per Meeting- From 12:00-1:30pm

The Business Meeting luncheons are held once each month from January through June and October through November, this is where CAPA members come together to plan, educate, enjoy a educational speaker, go over budgets and other agenda. Sponsors will have the opportunity to speak (3-5) minutes at the beginning of meeting to the attendees about their company, products or services. The sponsor will enjoy a full meal, a motivational speaker and a table will be provided for company materials. Cost covers (1) Rep (additional Reps \$20 each). Company Logo and Rep Picture or Business Card, Mission statement (1-2 Sentences) and Link posted on sponsor page for 1 month (30 days) and be listed on the calendar meeting page leading up to event.

- | | | | |
|--|-------------------------------------|------------------------------------|--|
| <input type="checkbox"/> January 2017 | <input type="checkbox"/> March 2017 | <input type="checkbox"/> May 2017 | <input type="checkbox"/> October 2017 |
| <input type="checkbox"/> February 2017 | <input type="checkbox"/> April 2017 | <input type="checkbox"/> June 2017 | <input type="checkbox"/> November 2017 |

Website Sponsorship:

CAPA Website Sponsor(s) \$50 per Month- 30 Days (Linked to Facebook and Twitter & Other Chapter Websites)

Company Logo, Rep Picture or Business Card, Mission statement (1-2 Sentences), Information about Company Services or Products, Link on sponsor page for 1 month, (Beginning 30 days from Receipt of Purchase).

December Networking Meeting Sponsorship:

This is the last Business Meeting of the year for the CAPA members. The December Networking Meeting lasts a little longer than the regular meetings, set in a more relaxed atmosphere with the members. During this meeting, the installation of the 2018 Board of Directors will take place. We will also enjoy a full meal or heavy hors d'oeuvre, an educational speaker, presentation of awards, entertainment and other activities.

CAPA Award Title Sponsor \$250.00- Limited to 1 Sponsor-From 11:00am-2:30pm

The Title Sponsor of this event will also be recognized and have an opportunity to speak (5-10) minutes to the attendees about their company, products or services. A separate Table will be provided for the Title Sponsor's company materials. Cost will cover (2) Reps (additional Reps \$20 each). Company Logo and Rep Picture or Company Picture and Business Card, Mission Statement (1-2 Sentences), Short Bio (3-4 Paragraphs) and Link posted on sponsor page until March 31, 2018 and be listed on the calendar meeting page leading up to event.

CAPA Award Sponsor(s) \$125.00 - Limited to 4 Sponsors- From 11:00am-2:30pm

Sponsor will be recognized and have an opportunity to speak (2-3) minutes about their company, products or services. Tables will be provided for sponsors company materials. Cost covers (1) Rep (additional Reps \$20 each). Company Logo and Rep Picture or Business Card, Mission Statement(1-2 Sentences) and Link posted on sponsor page for 1 month (30 days) and be listed on the calendar meeting page leading up to event.

* The CAPA 2017 Reverse Trade Show and Fall Conference w/Vendor Exposition Sponsorship Information Will Be Posted As Those Events Are Implemented

Contact Name: _____
 Company: _____
 Address: _____
 Telephone: _____ Fax: _____
 Email: _____ Website: _____
 Payment: Check or Money Order (enclosed, made payable to CAPA) or
 Charge: MasterCard VISA Discover
 Credit Card#: _____ Exp. Date: ____/____/____
 Signature: _____
(Credit Card Information Will Not Be Retained)

If paying by check or money order, please make payable to CAPA and send with form by Mail.
 CAPA Treasurer
 P.O. Box 23261
 Richmond, VA 23261

Or Email or Fax this form to:
 F: 804-780-6151
 E: sponsorship@capavirginia.org

CAPA will need information as listed above to post to website, Logo can be an image, excel, word or pdf file. Send to email address above.

Website:
\$50 (30 Days from Receipt of Payment) x _____ Months= **Total Due \$** _____

Business Meeting:
\$100 (Indicate Month Above) | Additional Rep(s) \$20 x _____ = **Total Due \$** _____

December Networking Meeting:
\$250 Title Sponsor | \$125 Meeting Sponsor | Additional Rep(s) \$20 x _____ = \$ _____ **Total Due: \$** _____

(The number and type of sponsorships available are limited and will be offered on a first-come, first-served basis. Please call or email to confirm availability of sponsorships. Call: Melinda at 804-780-6185 or Email: info@capavirginia.org.)