



Capital Area Purchasing Association
 P.O. Box 26821 | Richmond, VA 23261
www.capavirginia.org | info@capavirginia.org

2019 CAPA Sponsorship Registration Form

Business Meeting Sponsorship:

CAPA Business Meeting Sponsor \$100 per Meeting- Limited to 1 Sponsor per Meeting- From 12:00pm-1:00pm The Business Meeting luncheons are held once each month from January through June and October through November, this is where CAPA members come together to plan, educate, enjoy an educational speaker, go over budgets and other agenda. Sponsors will have the opportunity to speak (5-10) minutes at the beginning of meeting to the attendees about their company, products or services. The sponsor will enjoy a full meal, a motivational speaker and a table will be provided for company materials. Cost covers (1) Rep (additional Reps \$20 each). Company Logo and Rep Picture or Business Card, Mission statement (1-2 Sentences), Line Card and Link posted on sponsor page for 1 month (30 days) and be listed on the calendar meeting page leading up to event if reserved before start and posted month of meeting.

- ☐ January 29, 2019 ☐ March 22, 2019 ☐ May 15, 2019 ☐ October 15, 2019
☐ June Picnic in the Park, 2019

Website Sponsorship:

CAPA Website Sponsor(s) \$50 per Month- 30 Days (Linked to Facebook and Twitter & Other Chapter Websites)

Company Logo, Rep Picture or Business Card, Mission statement (1-2 Sentences), Information about Company Services or Products, Link on sponsor page for 1 month, (Beginning 30 days from Receipt of Purchase).

December Networking Meeting Sponsorship:

This is the last Business Meeting of the year for the CAPA members. The December Networking Meeting lasts a little longer than the regular meetings, set in a more relaxed atmosphere with the members. During this meeting, the installation of the 2020 Board of Directors will take place. We will also enjoy a full meal or heavy hors d'oeuvre, an educational speaker, presentation of awards, entertainment and other activities. **Sponsors are not obligated to stay entire event time.**

CAPA Award Title Sponsor \$150.00- Limited to 1 Sponsor-From 11:00am-3:00pm

The Title Sponsor of this event will also be recognized and have an opportunity to speak (5-10) minutes to the attendees about their company, products or services. A separate Table will be provided for the Title Sponsor's company materials. Cost will cover (2) Reps (additional Reps \$20 each). Company Logo and Rep Picture or Company Picture and Business Card, Mission Statement (1-2 Sentences), Short Bio (3-4 Paragraphs), Line Card and Link posted on sponsor page until March 31, 2020 and be listed on the calendar meeting page leading up to event if reserved before start and posted month of meeting.

CAPA Award Sponsor(s) \$125.00 - Limited to 4 Sponsors- From 11:00am-3:00pm

Sponsor will be recognized and have an opportunity to speak (5-10) minutes about their company, products or services. Tables will be provided for sponsors company materials. Cost covers (1) Rep (additional Reps \$20 each). Company Logo and Rep Picture or Business Card, Mission Statement (1-2 Sentences), Line Card and Link posted on sponsor page for 1 month (30 days) and be listed on the calendar meeting page leading up to event if reserved before start and posted month of meeting.

* All other CAPA sponsorship opportunities will be posted with that event

Contact Name: _____
 Company: _____
 Address: _____
 Telephone: _____ Fax: _____
 Email: _____ Website: _____
 Payment: ☐ Check or Money Order (enclosed, made payable to CAPA) or
 Charge: ☐ MasterCard ☐ VISA ☐ Discover
 Credit Card#: _____ Exp. Date: ____/____/____
 Signature: _____

(Credit Card Information Will Not Be Retained)

If paying by check or money order, please make payable to
 CAPA and send with form by Mail.

CAPA Treasurer
 P.O. Box 23261
 Richmond, VA 23261

Or Email this form to:

Email: info@capavirginia.org

CAPA will need information as listed above to post to website,
 Logo can be an image, excel, word or pdf file. Send to email
 address above.

Website Sponsorship:

\$50 ☐ (30 Days from Receipt of Payment) x _____ Months= Total Due \$ _____

Business Meeting Sponsorship:

\$100 ☐ (Indicate Month Above) | Additional Rep(s) \$20 x _____ = Total Due \$ _____

December Meeting Sponsorship:

\$150 Title Sponsor ☐ | \$100 Meeting Sponsor ☐ | Additional Rep(s) \$20 x _____ =\$ _____ Total Due: \$ _____

(The number and type of sponsorships available are limited and will be offered on a first-come, first-served basis. Please call or email to confirm availability of sponsorships. Call: Angela at 804-786-3291 or Email: info@capavirginia.org.)